



VOLUNTEER FORM

WATERFORD BALLOONFEST

July 21-23, 2017

Date Received _____

Waterford Area Chamber of Commerce, 102 East Main Street, Waterford, Wisconsin 53185
 Phone: 262-534-5911 Fax: 262-534-6507 E-mail: chamber@waterford-wi.org Website: www.waterford-wi.org

Name: _____ Phone: _____

Mailing/Street Address: _____

City _____ State _____ Zip Code: _____

E-mail: _____ Phone: _____

Shirt Size (circle one):

S M L
 XL 2X 3X
 4X

Emergency Contact Name: _____ Relationship: _____ Phone: _____

Are you 16 years or older? (circle one): Yes No Name of school if applicable: _____ Grade: _____

Please circle or highlight the shifts for which you are available to volunteer below - feel free to select more than one if you are able!
 Please know this is not a guarantee for placement. If a time frame in an area is full, we will place you in the next closest area. Both shift duration and persons needed per shift are listed. Additional descriptions for volunteer shifts are on the following page.

	Hourly Shift	Beer Garden	Special Care Transport	Chamber Beverage	Chamber Booth	Kids Craft	Dunk Tank	Walk-In Balloon	Tethered Balloon Rides	Hot Air Balloon Crew
FRIDAY	4pm-5pm	4 hrs (6)	3 hrs (3)	3 hrs (6)	3 hrs (4)	4 hrs (1)	4 hrs (2)	3 hrs (2)	5 hrs (6)	5 hrs (5)
	5pm-6pm									
	6pm-7pm									
	7pm-8pm									
	8pm-9pm	4 hrs (8)	3 hrs (3)	3 hrs (6)	3 hrs (4)					
	9pm-10pm									
	10pm-11pm									
	11pm-12am									
SATURDAY	6am-7am				3 hrs (2)			3 hrs (2)	4 hrs (6)	5 hrs (5)
	7am-8am									
	8am-9am									
	9am-10am									
	10am-11am	4 hrs (6)	3 hrs (1)	3 hrs (6)	3 hrs (2)	3 hrs (1)	3 hrs (1)	3 hrs (2)		
	11am-12pm									
	12pm-1pm									
	1pm-2pm									
	2pm-3pm	3 hrs (8)	3 hrs (2)	3 hrs (6)	3 hrs (2)	3 hrs (2)	3 hrs (2)	3 hrs (2)		
	3pm-4pm									
	4pm-5pm									
	5pm-6pm									
	6pm-7pm	3 hrs (8)	3 hrs (3)	4 hrs (6)	4 hrs (4)	3 hrs (2)	3 hrs (2)	4 hrs (2)	5 hrs (6)	5 hrs (5)
	7pm-8pm									
	8pm-9pm									
	9pm-10pm									
	10pm-11pm	3 hrs (8)	3 hrs (1)							
	11pm-12am									
SUNDAY	6am-7am				4 hrs (2)				4 hrs (6)	5 hrs (5)
	7am-8am									
	8am-9am									
	9am-10am									
	10am-11am	4 hrs (4)								
	11am-12pm									
	12pm-1pm									
	1pm-2pm									
	2pm-3pm	3 hrs (6)								
	3pm-4pm									
	4pm-5pm									
	5pm-6pm									

Waterford Balloonfest is an outside event and may include walking, lifting, sitting and working with people of all ages. Please plan on dressing appropriately for the seasonal July weather. Tennis shoes and comfortable, clean, non-ripped attire is recommended. Each volunteer will receive a volunteer shirt to be worn during his/her shift(s) in addition to 5 Balloonfest tickets (\$5 value to spend at the event). Volunteers should arrive to his/her shift(s) 30 minutes prior to the start of their shift to allow ample time for instructions, set-up, transition, etc. If you have any personal restrictions, please describe below so we can place you appropriately:

Mark your calendar for Tuesday, July 18th to attend the Waterford Balloonfest Volunteer Meeting, held 6:30-8:00PM at the Evergreen Elementary School cafeteria, 817 W Main St, Waterford.

The volunteer meeting is highly recommended for all volunteers, even if you've helped out in the past. Volunteer t-shirts may be picked up at this meeting.

Thank you in advance for supporting Waterford Balloonfest. This event is organized by Waterford Area Chamber of Commerce and The Game Plan Group, LLC. It is people like you who make Waterford a place "where business and community connect!"

Please return this application and waiver form to the Chamber office by Tuesday, June 27, 2017.



DESCRIPTION OF VOLUNTEER POSITIONS

Beer Garden: Volunteer(s) will be responsible for the following duties inside the festival beer garden: checking for identification at the entrance, putting a wristband on those that enter, keeping beer garden tables clean (picking up trash when necessary), serving alcohol (beer in cans, wine will be in either bottles or from a wine tap), collecting tickets and being accountable for all ticket handling, accounting for inventory, etc.

- Must be at least 21 years old to hold a volunteer position in the beer garden
- Ticket redemption, no cash or credit card handling
- May include lifting of beer cases

Special Care Transport: Volunteer(s) will drive a golf cart to pick up elderly or special needs festival goers from designated parking lots to Balloonfest passenger drop zone.

- Must be at least 18 years old to drive a passenger golf cart

Chamber Beverage Station: Volunteer(s) will sell assorted non-alcoholic beverages including water, soda, sports drinks, etc.

- Ticket redemption, no cash or credit card handling

Chamber Booth: Volunteer(s) will answer questions (a list of common answers for the volunteer will be provided), sell t-shirts and other merchandise, check in volunteers, etc.

Kids Craft: Volunteer(s) will assist children with a free craft activity, TBD.

Dunk Tank: Volunteer(s) will assist with the collecting of tickets, manage the overall line and oversee all dunk tank activity.

Walk-in Balloon: Volunteer(s) will assist with the collecting of tickets, manage the overall line and oversee all walk-in balloon activity.

Tethered Balloon Rides: Volunteer(s) will assist with the tethered hot air balloon ride in the following capacity: collecting tickets and having riders fill out a waiver as well as assisting with balloon ride prep and landing.

- Must be at least 15 years old
- Balloon prep and landing is physical work – you may specify to assist with tickets and waivers only if preferred

Hot Air Balloon Crew: Volunteer(s) will assist with all activities surrounding the hot air balloons. Volunteers must attend a mandatory briefing with the pilots at the start of shift (already accounted for in volunteer shifts listed). We encourage a single balloon crew volunteer to take all of the shifts listed, if possible, which makes it easier for training purposes.

- Must be at least 15 years old
- Physical work

Any questions can be addressed to Kathy Robers at 414-840-5128 or kathyrobers@outlook.com.



VOLUNTEER WAIVER, RELEASE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The Waterford Area Chamber of Commerce (WACC), the Game Plan Group LLC (GPG) and _____ (the "Volunteer") agree that in exchange for the opportunity to volunteer at the 2017 Waterford Balloonfest, the following terms shall apply:

1. This agreement begins on the date executed below and shall continue for three years.
2. Either party may terminate this agreement at any time for any reason upon immediate notice, oral or written, to the other party.
3. The Volunteer will assist at the 2017 Waterford Balloonfest with guidance from leadership staff from the WACC and GPG, including Katy Engels, Nick Borth and Andrea LaBlanc. The Volunteer agrees to follow the directions of leadership staff and to abide by all applicable school policies and procedures while carryout out these volunteer services.
4. The Volunteer is not an employee of the WACC or the GPG and is not entitled to receive a salary, benefits or other compensation. The Volunteer understands that he/she does not qualify for worker's compensation benefits and is expected to carry personal medical insurance to cover medical expenses for any injuries he/she incurs while performing volunteer services.
5. The Volunteer further asserts that he/she is not otherwise prohibited by law from being involved with or engaged in any activity involving or in the presence of children.
6. The Volunteer waives, releases and holds harmless the WACC and the GPG, its directors, officers, employees, agents and other volunteers from any and all claims, causes of action and damages for bodily injury or death that he/she may suffer as a result of, or in any manner connected with the 2017 Waterford Balloonfest. The Volunteer understands that this waiver and release precludes his/her right to recovery of damages in the event of injury in the course of performing volunteer duties.
7. The Volunteer shall defend, hold harmless and indemnify the WACC and the GPG, its directors, officers, employees, agents and other volunteers, from and against all damages, claims, liabilities, causes of action, judgements, settlements, costs and expenses (including reasonable expert witness and attorney fees) that may at any time arise or be claimed by any person as a result of bodily injury, death or property damage, or as a result of any other claim or cause of action of any nature whatsoever arising from or in any manner connected with, directly or indirectly, the negligent or intentional acts or omissions of the Volunteer in performing duties related to the 2017 Waterford Balloonfest.

I have read, fully understand and agree to the assumption of risk, waiver, release, hold harmless and indemnification terms set forth above.

Date

Volunteer Signature

Printed Name