



**Community-Building Institute
Middletown Inc.**

P.R.I.D.E. ACADEMY AFTER SCHOOL PROGRAM

Position: Program Mentors

Employment Status: Part Time (15-18 hours/week)

Schedule: 3:30 p.m. to 6:30 p.m. (May change as needed to accommodate program needs)

Reports To: Program Director

Salary Range: \$11.00 / per hour

Qualifications:

- ◆ At least 18 years of age
- ◆ High school diploma or equivalent
- ◆ Experience working with children in a group setting

General Description: Responsible to assist the Program Coordinator with the implementation of the morning child care program and the implementation of the recreational, social, enrichment, and child care programs of the 21st Century Community Learning Center both during the school year and summer.

General Responsibilities include:

- ◆ Work with students one on one or in a small group setting to assist with the implement of program activities that offer enrichment, social skills development, life skills learning, and character education.
- ◆ Assist the Site Coordinator and other Learning Center staff in integrating academic support and enrichment in all other program activities.
- ◆ Lead recreational activities for all participants
- ◆ Model and reinforce desired character and social skills within the context of a safe, supportive physical and emotional environment.
- ◆ Supervise all program students and assist with snacks and student movement from one program activity to another.
- ◆ Ensure the safe arrival and departure of students involved in the program.
- ◆ Communicate with parents, other school and program staff, and project partners to offer support and continuity of services.

Send cover letter and resume to Marie Edwards at marie@cbimiddletown.org