



OHIO CITIZEN ADVOCATES FOR ADDICTION RECOVERY

Request for Proposal Youth Recovery Community Network

Project Summary

The Ohio Citizen Advocates for Addiction Recovery (OCAAR) is looking for four (4) communities who are ready and committed to implementing a local youth recovery network in their area. This project will allow the recipient to utilize OCAAR staff and to collaborate with other organizations to develop and strengthen the support network for young people in their communities. The purpose of this project is to create a local support network in four (4) communities for young people in recovery from substance use disorders.

Organization Information

Ohio Citizen Advocates for Addiction Recovery is a 501 (c)(3) nonprofit organization dedicated to creating social change in Ohio. As the first and only statewide addiction recovery advocacy organization in Ohio, our staff, Board, and volunteers work tirelessly to ensure the rights of individuals in recovery. Our mission is to advocate for those in and seeking recovery from a substance use disorder, address barriers to recovery, educate the public, and eliminate stigma and discrimination.

Goals

In general, OCAAR would like to create a statewide network for young people with substance use disorders. OCAAR will work in conjunction with four (4) communities to help build and sustain these networks. Below are the goals, each community will be required to fulfill:

1. Develop a support network of young people in recovery from substance use disorders (this network is not limited to a specific region and can include multiple communities)
2. Collaborate with local services to enhance the youth recovery continuum of care
3. Identify and promote young leaders in recovery from a substance use disorder
4. Develop a local advocacy voice for youth recovery support services

Young people must be included in development and implementation at each step

Audience

For this network:

- Individuals ages 12 – 26 in recovery from a substance use disorder

Vendor Selection Criteria

When selecting a vendor for this project, we will be evaluating candidates on the following criteria:

- Experience working with young people
- Motivation to build and sustain a supportive network of young people in recovery in their community
- Experience collaborating with other organizations

Proposals to be turned into OCAAR no later than May 15, 2017 at 11:59 PM.

- Willingness to invest in resources, staff, and time to help build and sustain an effective and supportive network for young people in recovery
- Capacity to handle work load

Proposed Timeline

We would like to begin this project in May 2017. We do not have a specific deadline for completion. Communities will have access to OCAAR staff until September 2017 at which time the program will be evaluated to determine further collaboration with OCAAR.

Deliverables

Communities will receive written specifications for specific work to be performed. Within one (1) week of receiving these specifications, Communities must return a detailed proposal or Statement of Work that:

- details the scope, deliverables, and timeline;
 - must include:
 - how network will be built
 - demonstrate young people in recovery at all stages of development and implementation
- proposes 1 year budget
- identifies barriers and potential threats to program
- fully documents personnel to fulfill roles specified in the plan—including résumé(s) and verification of the screening process;
- details projected expenses of the project;
- outlines community partners
- Communities must provide a monthly report of activity

RFP Must include:

- Statement of Need
- 1-2 proposed strategies
- Plans for program sustainability
- Community partners
 - Letters of Commitment
- All attachments
- No longer than 3 pages (not including attachments)

Evaluation Criteria		Weight
A.	<p>Completeness of Response: Responses to this RFP must be complete. Responses that do not include the proposal content requirements identified within this RFP and subsequent Addenda and do not address each of the items listed below will be considered incomplete, and will not constitute a complete proposal for further evaluation.</p>	Pass/Fail
B.	<p>Financial Stability Must demonstrate either current sustainability or a solid proposal for creating future sustainability.</p>	Pass/Fail
C.	<p>Relevant Experience: Proposals will be evaluated against the RFP specifications and the questions below:</p> <ol style="list-style-type: none"> 1. Does the Community have experience on similar projects? (10 points) 2. Are résumés of the Communities key staff complete, and do they demonstrate backgrounds that would be desirable for individuals engaged in the work as stated in this RFP? (10 points) 	20 Points
D.	<p>Letters of Commitment</p>	20 Points
E.	<p>Understanding of the Project: Proposals will be evaluated against the RFP specifications and the questions below:</p> <ol style="list-style-type: none"> 1. Has the community demonstrated a thorough understanding of the purpose and scope of the project? (5 points) 2. Does the proposal identified pertinent issues and potential problems related to the project? (5 points) 3. Has the applicant demonstrated that it understands the deliverables OCAAR expects it to provide? (5 points) 	35 Points
Total Points		75 Points

Contact Information

Sarah Thompson, Executive Director
Ohio Citizen Advocates for Addiction Recovery
85 E. Gay Street, Suite 604
Columbus, OH 43215
(614) 961-0565