

Parent “Cheat Sheet” for Student Attendance

Student Coming In Late - bring a note to the greeter.

Student Leaving Early - bring a note to the alpha office.

Student Absent All Day - Skyward Family Access (<http://www.wayzata.k12.mn.us/FamilyAccess>)
OR Automated Attendance Line 763-745-6655. Please choose one or the other, there is no need to do both. Please allow a minimum of 2 hours during the school day to process your request. Skyward Family Access and the Automated Attendance line cannot accommodate last minute requests.

All Other Attendance Questions can be directed to your floor office attendance paras directly.

A-Hal	Teju Sanil	763-745-6718
Ham-Or	Desha Ozell	763-745-6927
Os-Z	Debi Wiese	763-745-6709

All Other Office Related, Non-Attendance Related Questions can be directed to your floor office secretaries directly.

A-Hal	Stacy Segal	763-745-6706
Ham-Or	Ann Brattain	763-745-6707
Os-Z	Deb Berscheit	763-745-6710