



Volunteers,

The Lenski PTO is looking for someone who is available and willing to shadow/partner with Leisha Andersen to learn about and take over the Community Outreach board position for the next school year (2017/2018). The job description is below. Please read and respond if you're interested in learning, sharing, and helping.

Community Outreach: (1) attend monthly PTO meetings (approx. 90 minutes per meeting), (2) support team of +7 volunteer project leads throughout the year (these folks help YOU design, manage, expedite each event), (3) familiarize yourself with various current (and potential future) service projects, (4) introduce yourself to all members of your team and update them on all pertinent PTO decisions and discussions, (5) approximately 2-3 weeks before each event, email the project lead and verify the plans for newsletter articles, online signups, and "day of event" needs and goals, (6) try to attend all Community Outreach events throughout the school year, (7) provide support for Community Outreach events (be available, be accessible, help fill gaps).

Events include (not limited to): Blood Drive, Food Drive, Holiday Outreach, Littleton Stride, Love from Lenski, LPS Scholarship, Thanking Our Troops

This position is perfect for someone who loves people, giving back, and serving the local community. If you have the time and heart to dedicate to Lenski's outreach mission then please let us know!

Interested? Contact Leisha Andersen: [lenskioutreach@gmail.com](mailto:lenskioutreach@gmail.com)

Thanks for all you do!

Sarah Wells  
VIPS (Volunteer Coordinator), Lois Lenski Elementary  
Email: [lenskiVIPS@gmail.com](mailto:lenskiVIPS@gmail.com)