

APPENDIX D

POLICY OF BEL AIR UNITED METHODISTCHURCH FOR THE PREVENTION OF ABUSE OF CHILDREN AND YOUTH

CONSENT TO PERFORM CRIMINAL HISTORY/BACKGROUND CHECK IN COMPLIANCE WITH THE FCRA (FAIR CREDIT REPORTING ACT)

Bel Air United Methodist Church
21 Linwood Avenue
Bel Air, MD 21014

Last Name		First Name		Middle Name Or Initial		
Maiden Or Other Name(s) Used In Any And All Other Records Of Birth Or Records Of Residence						
Address		Apartment Or #				
City		County		State	Zip	
**Date Of Birth	Place Of Birth		Social Security Number		**Gender	Race
Drivers License Number		State	Phone (H)		Phone (Cell)	
E-mail			Photo ID? Y/N			
Emergency Contact			Phone			

****TO BE USED FOR CRIMINAL HISTORY CHECKS ONLY AND NOT A PART OF THE PERSONNEL FILE**

References

Name	Phone Number
1.	
2.	
3.	

I, _____, am an applicant for employment/volunteer work with Bel Air United Methodist Church (“**BAUMC**”) and have been advised that as part of the application process, BAUMC conducts a Criminal History background check. I do hereby consent to the use by BAUMC of any information provided during the application process in performing the Criminal History check. BAUMC has informed me that I have the right to review and challenge any negative information that would adversely impact a decision to offer employment/volunteer work. In addition, I have been informed that I will have a reasonable opportunity to clear up any mistaken information reported within a reasonable time frame established within the sole discretion of BAUMC. Under the Fair Credit Reporting Act, I have been advised that, upon request, I will be provided the name, address, and telephone number of the reporting agency as well as the nature, substance, and source of all information.

The following are my responses to questions about my Criminal History (If Any).

1. Yes No Have you ever been convicted of, or plead guilty before a court for, any federal, state or municipal criminal offense (Exclude minor traffic misdemeanors.) If yes, please details below.

State: _____ County _____ Date Of Offense / /

Details Of Conviction: _____

2. Yes No Have you ever received deferred adjudication or similar disposition for any federal, state, or municipal offense? If yes, please provide details below.

State: _____ County _____ Date Of Offense / /

Details Of Offense: _____

3. Yes No Have you ever received probation or community supervision for any federal, state, or municipal offense? If yes, please provide details below.

State: _____ County _____ Date Of Offense / /

Details Of Supervision: _____

4. Yes No Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States? If yes, please provide details below.

Country: _____ City _____ Date Of Offense / /

Details Of Conviction: _____

5. Yes No As of the date of this consent form, do you have any pending charges against you? If yes, please provide details below.

State: _____ County _____ Date Of Offense / /

Details Of Pending Charges: _____

I HEREBY CERTIFY THAT ALL INFORMATION PROVIDED IN THIS CONSENT FORM IS TRUE, CORRECT, AND COMPLETE. ALL OFFERS OF EMPLOYMENT/VOLUNTEER ARE CONTINGENT UPON APPLICANT'S SUCCESSFUL COMPLETION, AS DETERMINED IN EMPLOYER'S SOLE DISCRETION, OF THIS CRIMINAL HISTORY/BACKGROUND CHECK.

Signed This _____ Day Of _____, 20 _____

APPLICANT (PRINT NAME) _____

APPLICANT'S SIGNATURE _____