



CALIFORNIA

Workers' Compensation & Risk Conference

2017 EXHIBIT CONTRACT

Monarch Beach Resort, Dana Point, CA

September, 5-8, 2017

Contact: Lanette Hanson
lanettehanson@cwcriskconference.org

Company Name (Will appear exactly as written for all conference materials)		
Contact Person	Job Title	
Phone	Email Address	
Address		
City	State	Zip

EXHIBITOR RATES AND PACKAGE

Exhibitor Package includes two free passes for exhibit staff. Additional passes are available for \$399 per person, any requests exceeding (2) passes is \$950 per person.

Onsite Rate:

10x10 (SPONSORS ONLY: Minimum \$5k investment required)..... \$4,400

8x10..... \$3,600

Table Top Display \$3,200

Regular Rate: (AFTER 10/2/15)

10x10 (SPONSORS ONLY: Minimum \$5k investment required)..... \$5,200

8x10..... \$4,200

Table Top Display \$3,700

ONSITE RESERVATION RULES:

Exhibitors receive first right of refusal on booth space. This exhibit contract must be signed and submitted before October 9, 2016 to secure your current booth location for 2017. Full payment must be received within 30 days or your booth will be released and regular rates apply.

RESERVATION INFORMATION	
Booth #	
Booth Size	
TOTAL	

PAYMENT INFORMATION: Visa MasterCard AMEX Check

Card Number _____ Expiration _____ CVV Code _____

Card Holder Name _____

Send Check Payment to: Risk Management Education Associates, LLC, 210 N. Church Street, Suite 3112, Charlotte NC, 28202

TERMS, CONDITIONS, and PAYMENT:

I have reviewed and agree to the Terms and Conditions (See Page 2) and I am an authorized individual to be bound by the terms of this contract.

Signature: _____ Date: _____



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CONTRACT TERMS AND CONDITIONS

All exhibit rules and regulations specific in this agreement will be strictly enforced. Booth space assignments will be made on a first come, first-served basis, subject to priority booth space selection seniority policies. All exhibitors will be provided first right of refusal on existing booth space until **October 9, 2016**.

- In the event of a merger or acquisition, assigning or apportioning of any exhibit space is prohibited. Only the company contracted as the exhibitor will be permitted to utilize booth space.
- Food and beverage distribution must have prior approval from CWC & Risk Conference.
- Alcoholic beverages may not be dispensed in the exhibit hall.
- Early tear-down will result in a \$2,000 fine

Promotional Material

Sample articles, premiums, novelties, souvenirs and printed educational materials may be distributed from the confines of the exhibitor booth ONLY.

Admission

All persons visiting the exhibit area or conference related event is required to wear an appropriate badge while in attendance. All exhibitor personnel must wear an exhibitor's badge or appropriate conference registration badge at all times.

Limitations of Liability

CWC & Risk Conference will provide security during the official period of installation, showing and dismantling and will exercise reasonable care for the protection of the exhibitors' materials and displays. CWC & Risk Conference will provide reasonable security protection when exhibits are closed, the safekeeping of the exhibitors' property shall remain the responsibility of the exhibitor. Neither CWC & Risk Conference nor Monarch Resort will assume any liability for damage or loss to the property of the Exhibitor, its agents, representatives, employees, invitees or guests at any time.

Payment of Exhibit Space

Full payment is due within **30 days** of space assignment. Failure to meet payment deadline will result in the release of reserved booth space. Exhibitor will forfeit the right to retain on-site pricing and will be subject to the fees and penalties outlined in the cancellation policy below.

Cancellation/Downsizing

Cancellation of all or a portion of any exhibit space must be made in writing. Written notice of cancellation/ downsizing of booth space is subject to the application fee per 10 x 10 booth space as noted:

1. Before December 31, 2016 ----- NO PENALTY
2. January 1 – March 1, 2017 ----- \$2,000
3. On or after March 1, 2017 ----- NO REFUND will be issued and any remaining balance will be due in full. This policy will be strictly enforced, regardless of reason for cancelling/ downsizing, including the failure of an exhibit to arrive on site.

Exhibitors who have cancelled prior to submitting their payment will be invoiced and held liable for the cancellation fee as outlined in the schedule above. In addition, participation in future conferences will be prohibited until all outstanding invoices have been paid in full.

CWC & Risk Conference shall not be responsible for shipping charges, construction costs, labor charges or expenses for preparation of exhibits or any other expenses in the event that the Exhibition is postponed or canceled for any reason whatsoever, or in the event that the material fails to arrive.

CWC & Risk Conference strictly prohibits solicitation of business in any public areas occupied by conference & exhibition, including public areas in the conference hotels. Solicitations are limited to badged individuals within registered booths in the exhibit hall **ONLY**. Exhibitors are not permitted to conduct business outside of their booth area during scheduled exhibiting hours.