



Jefferson County Chamber of Commerce
2017 Investor To Investor Trade Fair

Exhibitor Registration

Business Name: _____

Contact: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Phone: _____

Email: _____

I would like to reserve:

_____ 1 space @ \$150 Electric Needed Yes No

_____ 2 spaces @ \$250 Against Wall Yes No

_____ 3 spaces @ \$375

Number of additional guests @ \$12 per person. _____ (Two are included in exhibit price)

Payment method: Check enclosed Please invoice me Please charge my credit card

Name on card: _____ Card# _____

Visa MC AmEx Discover Security Code (3 digit) _____ Billing Zip Code: _____

Signature: _____

Please make checks payable to: The Jefferson County Chamber of Commerce, 630 Market St., Steubenville, OH 43952



Email to: cpeters@jeffersoncountychamber.com Return top portion only.

Trade Show Terms & Conditions

- Exhibitor fee includes 1, 6' table, two chairs and admission for two per space purchased.
- Additional employees and guests will be charged \$12 per person.
- Exhibitors are responsible for table covering/skirting, extension cords and signage.
- No signage is to be attached to walls.
- Use of loud speakers, televisions, etc that distracts from other exhibits is not permitted.
- All exhibits must be confined to exhibit space.
- Spaces are assigned on a first come, first serve basis. The Chamber cannot guarantee specific location.
- Set up begins at noon on January 30th and exhibits must be removed by 8:30 p.m. unless otherwise approved.
Exhibitors are encouraged to have a door prize drawing at their table. Winners may be drawn and posted prior to end of event but will not be individually announced.
- Payment in full is due prior to set up. Cancellations made within 7 days of event will be invoiced total amount.
- Deadline to reserve space is Friday, January 20th, 2017.