

## SHU SOUP Project Proposal Form

### TIMELINE:

- Project proposals should be emailed to [socialresponsibility@sienaheights.edu](mailto:socialresponsibility@sienaheights.edu) by **12:00pm, October 24, 2018**.
- Applicants will be notified of the committee's decision by **October 29, 2018**.
- Selected presenters can practice their project pitches during the week before SHU SOUP.
- Presenters will pitch their projects to the community at SHU SOUP on **November 14, 2018**.

Anyone submitting a proposal should read the "Tips for Event and Project Design" page on the Social Responsibility Committee website for guidance. If you need help developing your proposal, please contact the committee by email.

Please type directly into this document, save the file, and email the finished document to the Social Responsibility Committee at [socialresponsibility@sienaheights.edu](mailto:socialresponsibility@sienaheights.edu).

### APPLICANT INFORMATION

One of the objectives of the social responsibility committee is to foster relationships within the university and surrounding community. In order to encourage this collaboration, we are requiring that applicants provide the name of at least one current SHU student **and** at least one faculty or staff member who will participate in the development and/or implementation of the project.

If the application is being submitted on behalf of a student group or organization, please also provide the name of that group. The staff/faculty member on the project can be the group's advisor.

NAME OF **CURRENT SHU STUDENT** INVOLVED IN PROJECT:

SHU email:

Phone #:

Is this the main contact person for the project?

Briefly explain the role this individual will play in this project.

NAME OF CURRENT **SHU FACULTY/STAFF MEMBER** INVOLVED IN PROJECT:

SHU email:

Phone #:

Is this the main contact person for the project?

Briefly explain the role this individual will play in this project.

Student Group/Organization (if any):

## **PROJECT INFORMATION**

**1) Describe your proposed project. Include a projected timeline and indicate who will be involved in the project.**

**2) Explain briefly how the project meets one or more of the following objectives, and why the project matters to the Siena Heights campus or local community:**

- to** introduce community members to social issues within their communities
- to** teach community members about the importance of social responsibility
- to** encourage active participation in developing and/or implementing solutions to social problems
- to** help community members build relationships with their communities

**3) Provide a detailed budget of how much you think this project will cost to implement. Be as specific as possible and attach an additional sheet if necessary. How will you use SHU SOUP funding towards the realization of your project? What will you do if SHU SOUP can only partially fund your project?**

**4) What alternative funding sources have you considered for this project?**

**5) How might this project build on past or current projects addressing a similar issue? How might you collaborate with other community members doing similar work?**

**6) What plans do you have to continue to work with this project (or the specific social issue it addresses) in the future? Have you considered the materials required for your project and what will happen to them after the project is completed?**

**7) How will you evaluate the success of your project?**