



**Southwest California Synod**  
**Evangelical Lutheran Church in America**  
God's work. Our hands.

**Mission and Ministry Endowment Fund**  
**Grant Application Form**

Project Title: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Name of Applicant Congregation or Ministry: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_  Cell  Work  Home

Average Worship Attendance: \_\_\_\_\_

Annual Synodical Mission Support: \$ \_\_\_\_\_

Total Annual Congregation or Ministry Budget: \$ \_\_\_\_\_

Does the Congregation or Ministry have an Endowment Fund or other funding source?

Yes  No

**[NEW: Application Deadline: January 20, 2017](#)**

**Mail To:** Allocations Committee  
C/O Director of Administration and Finance  
Southwest California Synod  
1300 E. Colorado Street  
Glendale, CA 91205

**Include:** Parochial Report  
Budget: Time-phased, including allocation percentage of grant vs internal funding  
Narrative: All instructions must be followed and all criteria met below

**PURPOSE:**

The Mission & Ministry grant is used for Outreach. Such Outreach shall be accomplished through Synod partnership whereby seed or start-up funding is provided via this grant for the glory of God and His children. It embraces the potential for Multi-Congregational Collaboration to ensure enduring gifts to the communities they serve now and into the future.

## **Instructions:**

1. Attach a brief narrative, **doubled spaced in 12 pt. font.** Stories exceeding three (3) pages will NOT be considered.
2. Stories should include an explanation of how the grant will help to increase the mission of God's church in the congregation's ministry, in the community where the congregation/ministry is located and who will be most affected by the grant.
3. Include a copy of the congregation's current parochial report
4. Establishing a significant need for a project is based on current essential community necessities and the impact it is anticipated to make.
5. Submit the time required to both plan and execute your project.
6. Include rationale to support the number of people both serving and being served through this project. Include how you will invite those who will serve and those who will be served. How will you promote the grant and the project?
7. Provide: (1) Comprehensive time-phased financial execution plan and (2) sustainment plan for this project once the Synod grant seed funding is exhausted.
8. Collaboration between multiple congregations in the furtherance of Sunday school outreach broadens the potential impact intended for these funds. Therefore, after all, seven of the above instruction items are met, the higher ranking will be afforded to multi-church grant request submittals.
9. The funds for grants will expire 60 days after the Synod Assembly date of June 3, 2017. It is your responsibility to cash the check before it expires. Once the account is closed, all checks not paid will become void.

## **CRITERIA:**

1. Applicant must be a congregation/ministry of the Southwest California Synod of the Evangelical Lutheran Church in America.
2. Grant request must meet the purpose of the Mission and Ministry Endowment Fund.
3. Recipients must agree to use the funds only as stated in their proposal and will provide a report to the Southwest California Synod on or before a subsequent grant application submittal. If a grant report is not filed, the congregation/ministry will be suspended from the program for three (3) years.
4. Building Projects will be considered only if the relationship to the mission of the congregation/ministry is clearly established.
5. Salary assistance up to one-third of the total salary for one year may be requested.
6. If you receive grant funding, you are encouraged to make a gift to the Synod's Mission and Ministry Fund within three (3) years.

## **Southwest California Synod Mission Goals**

- Intentional Outreach to the Diverse Populations of our Communities
- Intentional Outreach to the Ethnic-Specific Populations of our Synod
- Intentional Outreach to Children, Youth, and Young Adults
- The Development of New Congregations
- The Transformation of Congregations
- The Re-Rooting of Congregations in their Neighborhoods
- The Development of an Institute for Ministry in Changing Communities