

LETTERS TO SEND PAST CLIENTS

Letter for Past Sellers

February 2017

Happy New Year!

Again, I wish to congratulate you on the sale of your house last year!

Enclosed you will find a copy of your **Closing Disclosure** which you may find useful for your 2016 tax preparation.

Please let your tax preparer know that you sold a house last year as there may be some tax benefits.

I hope you are enjoying your new residence! If I can be of any service to you, feel free to contact me. I am also available to assist your friends if they are interested in buying or selling a house so please pass along my name and number!

May your year be filled with love, happiness, peace, health, prosperity and abundant blessings!

Kind Regards,

Letter for Past Buyers

February 2017

Happy New Year!

Again, I wish to congratulate you on the purchase of your new home last year! Enclosed you will find a copy of your **Closing Disclosure** which you may find useful for your 2016 tax preparation.

If you have not already done so, now is the time to contact your county and file for **homestead exemption on your property taxes**. You may have received a form to complete from the tax office, if not, contact the county tax commissioner's office in order to file for this exemption. The deadline to file is April 1st in order to get the exemption for this calendar year. Once you have filed for homestead exemption, you do not have to re-file annually.

I hope you are enjoying your new residence! If I can be of any service to you, feel free to contact me. I am also available to assist your friends if they are interested in buying or selling a house so please pass along my name and number!

May your year be filled with love, happiness, peace, health, prosperity and abundant blessings!

Kind Regards,