



## Lockheed Business Expo 2017

**When: Wednesday, August 16th, 2017**

Set-up: 10:00 a.m. to 11:00 a.m.

Event time: 11:30 a.m. to 1:30 p.m.

**Where: Lockheed Martin Building 157**

**Cost: \$150 (Exclusive for Chamber of Commerce Members Only)**

Payment must be made in full to reserve your space

**Application Deadline: August 9th, 2017**

**We provide:** One exhibitor table and 2 chairs. This event is held indoors.

- **Arrival:** Exhibitors that have not arrived by 11:00 a.m. forfeit their space. The Chamber reserves the right to reassign forfeited space to another exhibitor. No fees will be refunded for cancellations or forfeited space.  
Please arrive early as you must go through Federal clearance before you enter and you must have a valid photo ID (passport **AND** driver's license or green card) to get in. This can take extra time!
- **Set up:** must be completed by 11:15 a.m. We encourage you to have plenty of give-away items and to conduct a raffle if possible. Great way to collect business cards!
- **Directions:** Turn left on Lockheed Martin Way off Mathilda. There is a Visitor Center building one block on the left just before you reach the sentry guard station. You must stop at this building to get your pass and security clearance. Once you get your badge, drive to the sentry security gate, show your pass, continue two blocks to building 157, on your left. You must park in the large parking lot on the right across the street from building 157.
- **Unloading:** Bring a dolly or hand cart as there is no unloading allowed in front of building 157.
- **Breakdown:** Everyone must be cleaned up and leave Lockheed by 2 p.m.



## EXHIBITOR APPLICATION

**Lockheed Business Expo**  
**Wednesday, August 16th, 2017 • 11:30 a.m. – 1:30 p.m**

Business Name \_\_\_\_\_

Full address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

Website URL \_\_\_\_\_ Cell phone \_\_\_\_\_

Need Power? (not guaranteed)?      Yes      No

Lockheed Martin requires some sensitive information for checking in. Please include every staff member in attendance.

**Full Legal Name (Include Middle Initial)** \_\_\_\_\_

**Emergency Contact Name & Number** \_\_\_\_\_

**Citizenship: U.S / Resident Alien / Other**

**Resident Aliens MUST provide: Country of Citizenship** \_\_\_\_\_  
**: ID #, Expire Date** \_\_\_\_\_

### Participation Fee: \$150

Payment Type: \_\_\_\_Check \_\_\_\_Visa \_\_\_\_M/C

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_

Name on Card \_\_\_\_\_

Signature \_\_\_\_\_

Make checks payable to the Sunnyvale Chamber of Commerce.

## Exhibitor Agreement

The following rules and regulations must be adhered to by all persons participating in the Business Expo. Please keep copies of this contract and **read it carefully.**

Please email [Kacy@svcoc.org](mailto:Kacy@svcoc.org) or **FAX your application to the Chamber at 408-736-1919**, Or mail to: **Sunnyvale Chamber of Commerce, 260 S. Sunnyvale Avenue Suite 4, Sunnyvale, CA 94086**

- Exhibitors shall not sublet, share, or trade their space.
- Exhibits must be confined to and may not exceed the table space provided.
- Exhibitors may not attach any objects to the facility walls.
- The Chamber is not responsible for losses or damages to the facility caused by the exhibitor
- Exhibitors leaving before the end of the expo at 1:30 p.m. will not be allowed to participate next year.
- Everyone must be cleaned up and leave Lockheed by 2 p.m.
- Exhibitors are responsible for cleaning up their individual areas.
- If you are offering a raffle prize, please bring your own container to collect business cards. You will be responsible for contacting the winner(s). No purchase will be required on the part of a recipient to redeem a prize.

Vendor is responsible for handling any issues that may arise with customers while on Lockheed property. (i.e., returned checks, warranties, defective or damaged products, etc.)

\_\_\_\_\_  
Initial

The vendor hereby unconditionally guarantees the quality of all merchandise or services sold to employees or contractors of Lockheed to be as represented by the vendor and will handle, at its own expense, all issues related to the quality of the services provided.

\_\_\_\_\_  
Initial

The vendor agrees that it will defend, indemnify and hold harmless Lockheed, Sunnyvale Chamber of Commerce (SVCOC) and their officers, agents and employees from any claims, loss or expense (including reasonable attorney fees) or liability by reason of property damage or personal injury (including death to any person), arising out of or as a result of the merchandise or services sold or the actions or omissions of its employees or agents.

\_\_\_\_\_  
Initial

Exhibitor Signature/Date\_\_\_\_\_

Chamber Signature/Date\_\_\_\_\_

*This agreement shall become effective only upon approval by the Sunnyvale Chamber of Commerce.*