

Hallsville R-IV School District

Hallsville, Missouri



"A Vision of Excellence Through Success"

Welcome to the
Hallsville R-IV School District !!



New families to the District should contact the Hallsville School District Registrar, Maribeth Frevert, and begin the enrollment process for their student(s) in the Hallsville District for the new school year 2017-18.

New families to the District should come to the Registrar's office on:

- Aug. 2 **NEW FAMILY** to the District registration 1:00 pm to 7:00 pm West Gym Lobby.
 - Computer Lab available for online registration.
- Aug. 3 **NEW FAMILY** to the District registration 9:00 am to 4:00 pm West Gym Lobby.
 - Computer Lab available for online registration.

The Registrar's office is on the North side of the Main Campus and High School/Middle School building. The entry doorway is marked West Gym/Cafeteria. You can turn at the Post Office onto Wesley Street, then left on North Street or follow the circle drive and turn right to go around to the back of the building. The HS/MS building is nearest the baseball field lights.

If a 7-12 student plans to participate in summer camps at Hallsville, they must register with the District before attending summer activities. Call Mrs. Frevert to get registered ahead of camp sessions. [see summer camp calendar under Athletics and Activities]

The Registrar's office will be available on the days above or for drop-ins on days leading up to the first day of school on August 16th, 2017. August 11 is district-wide staff meeting, therefore, no office employees will be available. *Please call 573-696-5512 x 334 for availability.* Inquiries may also be sent to mfrevert@hallsville.org. Office hours are M-F 7:30 am-3:30pm thru mid-June and again in mid-July thru August.

On the two **NEW family registration** days, the process will be completed in the Computer Lab, copies made of documents, transfer records requests completed to send, and immunizations reviewed.

No student may attend until the full enrollment process is completed and we have:

- ❖ Student **immunization records** reviewed by our nursing staff.
- ❖ **Birth Certificate**
- ❖ **Proof of residence** in our district: 2 items- utility bill in your name (showing name and address), apartment lease, bill of sale/ mortgage document, county property tax statement (personal or real estate), or notarized letter from the homeowner stating that you are living within their household and that there are no bills in your name (stating names, address, date and signed by homeowner, include one of their utility bills)
- ❖ **Student records** from their previous school indicating attendance, discipline and any special needs (IEP, 504 plan, etc.)
- ❖ We must receive an **official transcript** from the transferring school before the HS student can set up a schedule and attend. High School student records must be evaluated by our Counseling Office staff and comparable courses will be assigned when possible. Be advised that not all courses may be available on transfer.
- ❖ Please be sure to bring **custody documents** for us to make copies for our files, if there any custody issues for the students.

Thank you ! We look forward to meeting you !

Maribeth Frevert, Registrar 573-696-5512 x 334 mfrevert@hallsville.org FAX 573-696-1605