

The TORCH Foundation

Announces the Availability of the



2018 Continuing Education Stipend Award

Award Amount: Up to \$1,000

The TORCH Foundation 2018 Continuing Education Stipend will be awarded to a healthcare professional currently working in a TORCH Member healthcare facility who aspires to improve higher job performance by participating in a healthcare-related continuing education event/opportunity (i.e. health education conference, course, seminar, workshop, training event, etc.). This individual demonstrates commitment to providing quality healthcare and values continuing education as a tool to achieve performance excellence in his/her occupation. There is a limit of one award per person per year. The stipend award can be used for registration fees and travel expenses. Applicants must complete the eligibility requirements, as defined on the application form, including submission of a resume, a signed letter of recommendation by a department director or supervisor, and a one page personal statement that illustrates the importance of continuing education in job performance improvement, provides a description of the education opportunity, and explains how participating in this event/opportunity will impact job performance and future goals.

All materials must be received by: **Friday, March 23, 2018**

To apply, complete the attached application or visit the TORCH Foundation website <http://foundation.torchnet.org/> to download the application form. If you have questions, please contact Carrie Ruiz, Director of Operations, at cruiz@torchnet.org or (512) 873-0045.

TORCH Foundation



2018 Continuing Education Stipend

Award Application

Up to a \$1,000 stipend will be awarded to a healthcare professional currently working in a TORCH Member healthcare facility who aspires to improve his/her job performance by participating in a healthcare-related continuing education event (ie. health education conference, course, seminar, workshop, training event, etc.). This individual demonstrates commitment to providing quality healthcare and values continuing education as a tool to achieve performance excellence in their occupation. There is a limit of one award per person per year. The stipend can be used for registration fees and travel expenses.

Continuing Education Stipend Eligibility - Eligible applicants must:

- (1)** Be a full-time employee of a Texas rural or community hospital, rural health clinic or other healthcare Facility;
- (2)** Submit this completed application form, resume, and a signed recommendation letter by a department director or supervisor;
- (3)** Attach a one-page narrative describing the importance of continuing education in job performance improvement and how participating in this event/opportunity will positively impact job performance and future goals; and
- (4)** Submit proof/certificate of attendance for the education event once completed.

Application Deadline: The application and all required documents must be received by the TORCH Foundation no later than: **Friday, March 23, 2018**

Please complete the following application front and back.

Personal Information:

Full Name: _____

Permanent Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Current Occupation and Continuing Education Opportunity:

Health Care Facility Name: _____

Facility Address: _____

City: _____ State: _____ Zip: _____ County: _____

Director/Supervisor Name: _____

Contact Phone: _____ Contact E-mail: _____

Your Title: _____ Position Start Date: _____

Department: _____ Hours Worked per Week: _____

Duties Performed: _____

Continuing Education Event: _____

Date(s) to be Held in 2018: _____ Duration of Event: _____

Brief continuing education event/opportunity description: _____

Projected cost of the continuing education event/opportunity: _____

Signature: _____ Date: _____

***Please mail, e-mail or fax completed application form and any additional requested documents to:**

TORCH

Attn: Carrie Ruiz

P.O. Box 203878, Austin, TX 78720

Office: (512) 873-0045 / Fax: (512) 873-0046 / Email: cruiz@torchnet.org