

Board Meeting Minutes

July 11, 2016

Present: Megan Ament; Keith Brubacher; Daryl Eshleman; Melissa Hurst; Jenelle Nolt; DJ Weaver; Melissa Beidler, Director of Enrollment; Jody Fausnight, Director of Advancement; Dawn Landes, Administrator; Monica Good, Administrative Assistant; Anthony Martin, Church-School Relations Committee Representative

Absent: Floyd Zook; Holly Steffy

Keith Brubacher called the meeting to order at 6:30 pm.

I. Devotions

Dawn referenced Jeremiah 29:11 and reminded us that God is making a future for our kids. And He is using us. She said that HMS is a big part of the kids' future. She challenged us to think bigger and to see our role as a big part as God uses us as His instruments to orchestrate a great future for the students at HMS. She then led the group in prayer.

II. Board Reorganization

Daryl moved to accept the slate of officers as presented. Megan seconded the motion. The motion passed.

III. Secretary's Report

June's minutes were presented. DJ moved to approve the minutes as presented. Janelle seconded the motion and the motion passed.

IV. Treasurer's Report

The June fiscal report was approved as presented.

V. Agenda Review

There will be a board photo taken after board committees and an executive session following the general session.

VI. Parent Input

None.

VII. Board Committees

A. Advancement – None.

B. Finance – None.

C. Building and Facility – None.

D. Committee on Trustees – The committee is discussing options to fill the vacant role.

VIII. Administrative Reports

A. Director of Enrollment – Melissa Beidler. 2016-17 enrollment is currently at 205 students with 128 families. HMS had 31 families visit this past year compared to 24 each of the last 2 years. There were multiple open house days with a new structure that worked well and will be continued next year.

B. Advancement – Jody Fausnight. Mail is still coming in, but it looks like we will end up about \$20,000 short on the Capital Replacement Fund. Jody is excited about a possible site location for next year's Business Networking Breakfast Event.

- C. Administrator/Principal – Dawn Landes. Dawn received a good word from a teacher from another school who has heard a lot of good things about HMS. Dawn also shared that it is challenging finding room for all the programs we offer.

IX. Strategic Plan Progress Reporting – Year 1

- A. Master Site Plan Taskforce – No report.
- B. High School Feasibility Taskforce – The taskforce plans on meeting tomorrow night. They will work on drafting a narrative concept of a High School model so the idea can be broached with community partners to find out the level of interest. Keith asked the taskforce to prepare an outline of main points to review with the board at the August board meeting.
- C. Expansion of Fine/Performing Arts – Things are being worked on. But there is no official report.
- D. Improve Internet/Tech Infrastructure – Things are held up as we wait for a few tech things to arrive.
- E. Funding Plan Development – No report.

X. Unfinished Business

- A. None.

XI. New Business

- A. Approval of New Families – Daryl moved to approve Drew and Bethany Sauder and Ryan and Katheryn Martin as new families. Melissa Hurst seconded the motion and the motion passed.
- B. Approval of capital replacement budget for 16-17 – Daryl gave background on the development of the Capital Replacement Fund. He noted that we will also need about \$13,000 in additional funds for a new copier and these funds were not reflected in the budget. Terry moved to approve the amended expense portion of the capital replacement budget inclusive of the expenses to purchase a copier and to look at the revenue part of the budget at our next meeting. DJ seconded the motion. The motion passed.
- C. Discussion and approval of “soft costs” for site development – after much discussion this item was tabled till the next board meeting.

Keith adjourned the meeting at 9:10 pm and the board entered into executive session.

Submitted by:

Melissa Hurst
Board Secretary

Accepted on:

Keith Brubacher, Board Chairman

Melissa Hurst, Board Secretary