



3rd Coast Cruising

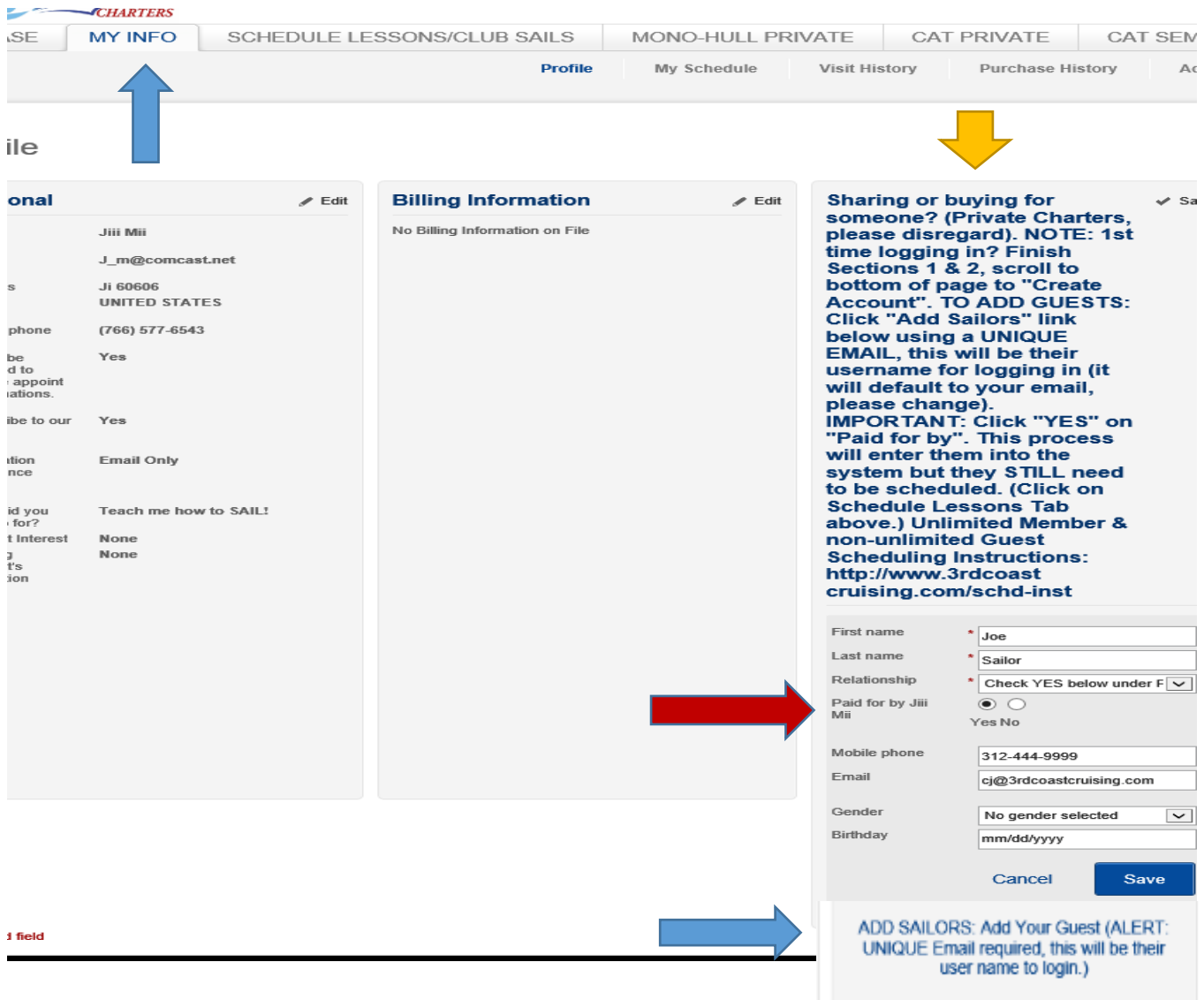
Scheduling Instructions, Non-Members

Please take the time to read these instructions as they provide a step by step process for you to schedule yourself and if you have multiple sails, your guests scheduling as well.

- [Directions](#) We sail out of Monroe Harbor in the heart of Downtown Chicago.
- [Cancellation/Weather Policy](#) Unless you rented the entire boat, you will be sailing with others so please don't be late! A reminder email will be sent the day before your cruise with boat assignments.
This is a timed cruise, if you are late the boat may leave without you and you will forfeit your cruise.

Sharing a lesson or paying for a Guest?

- Create an account if you have not already done so. [login](#) then click on "My Info" and
- Once your account is created, go to "Sharing or Buying?"  & click "ADD SAILORS" LINK at the bottom.
- Add all guests that will be sharing one of your lessons.
- You must use an UNIQUE email (Defaults to your email, please change unless guests are under 18.)
- In order to schedule for them you must click "YES" under "Paid for by..." and then "Save" 
- The email you provide will be their User Login Name so it MUST be UNIQUE. (Not your email.)



CHARTERS

MY INFO | SCHEDULE LESSONS/CLUB SAILS | MONO-HULL PRIVATE | CAT PRIVATE | CAT SEM

Profile | My Schedule | Visit History | Purchase History | Account

Profile

Personal Information

Name: Jill Mii

Email: J_m@comcast.net

Address: Ji 60606, UNITED STATES

Phone: (766) 577-6543

Be assigned to appointments: Yes

Subscribe to our newsletter: Yes

Notification preference: Email Only

Did you pay for? Teach me how to SAIL!

My Interest: None

My Favorite: None

Billing Information

No Billing Information on File

Sharing or buying for someone? (Private Charters, please disregard). NOTE: 1st time logging in? Finish Sections 1 & 2, scroll to bottom of page to "Create Account". TO ADD GUESTS: Click "Add Sailors" link below using a UNIQUE EMAIL, this will be their username for logging in (it will default to your email, please change). IMPORTANT: Click "YES" on "Paid for by". This process will enter them into the system but they STILL need to be scheduled. (Click on Schedule Lessons Tab above.) Unlimited Member & non-unlimited Guest Scheduling Instructions: <http://www.3rdcoastcruising.com/schd-inst>

First name: * Joe

Last name: * Sailor

Relationship: * Check YES below under F

Paid for by Jill Mii: ☒ Yes ☐ No

Mobile phone: 312-444-9999

Email: cj@3rdcoastcruising.com

Gender: No gender selected

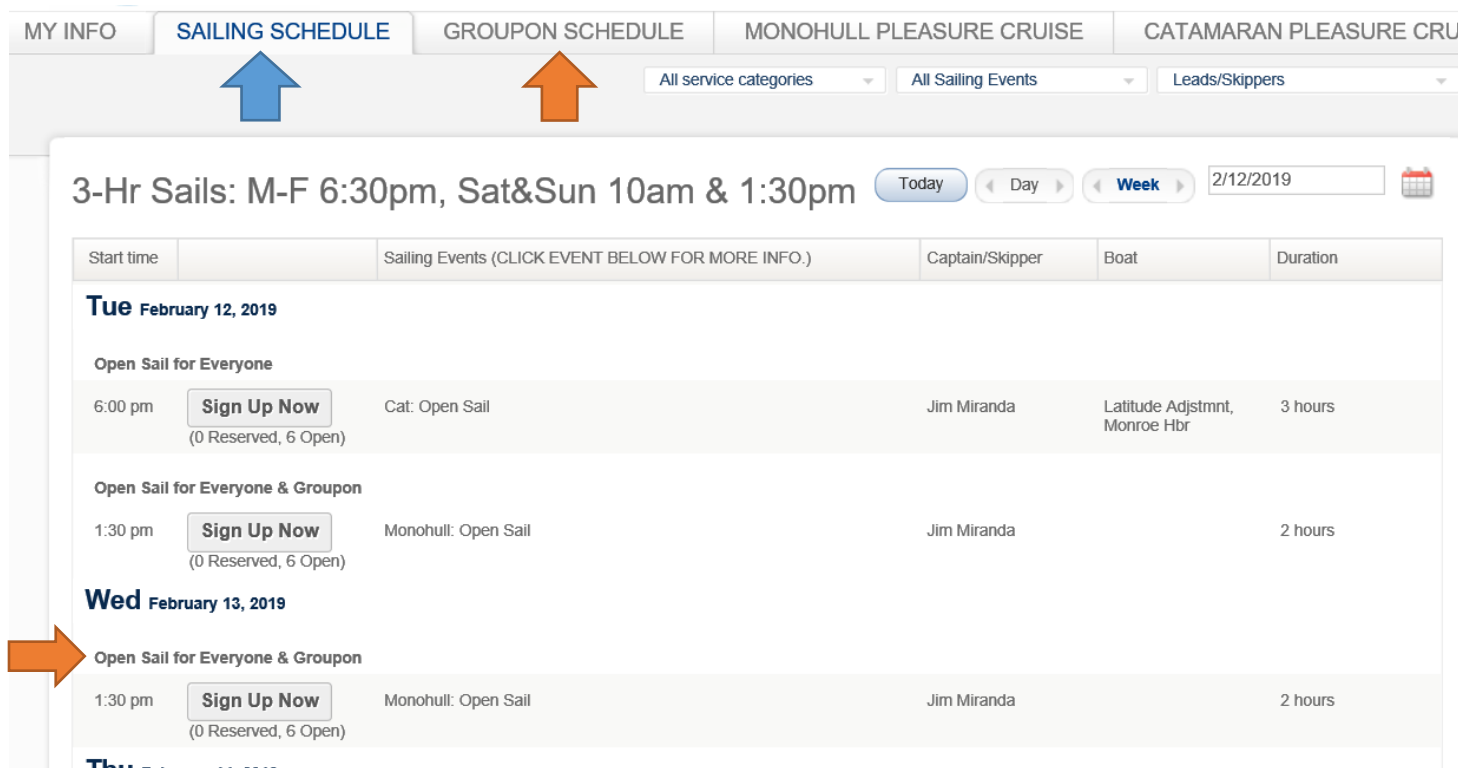
Birthday: mm/dd/yyyy

Cancel | Save

ADD SAILORS: Add Your Guest (ALERT: UNIQUE Email required, this will be their user name to login.)

Scheduling Yourself and a Guest:

- Click on the tab *Sailing Schedule* or click [HERE](#) and select the date you want to sail.
- Click "Sign Up Now". See below. (NOTE: You may choose any "Sailing Event" that says "OPEN SAIL".) If you bought through Groupon, find "Open Sail for Everyone & Groupon" 

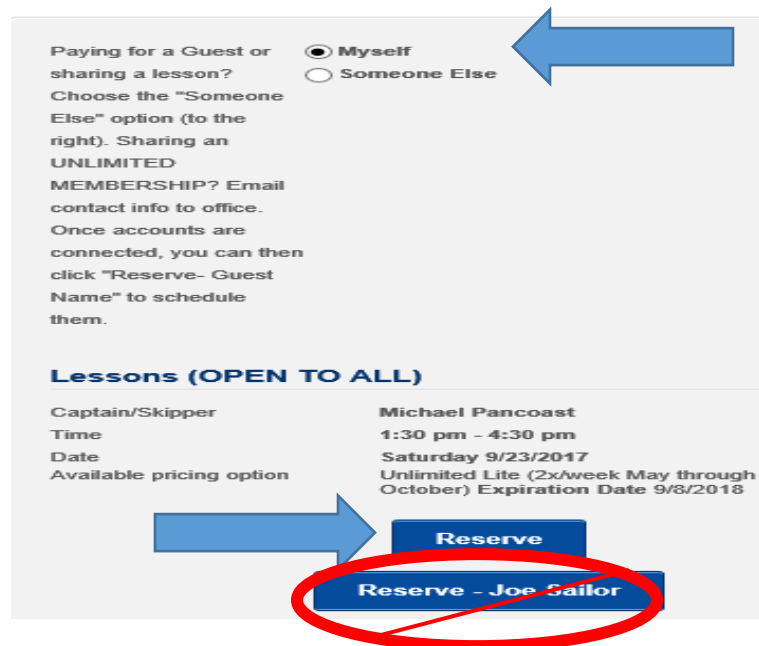


The screenshot shows the 'SAILING SCHEDULE' tab selected, indicated by a blue arrow. Below the tabs are filters for 'All service categories', 'All Sailing Events', and 'Leads/Skippers'. The main heading is '3-Hr Sails: M-F 6:30pm, Sat&Sun 10am & 1:30pm' with navigation buttons for 'Today', 'Day', and 'Week', and a date selector set to '2/12/2019'. The schedule is organized by date, starting with 'Tue February 12, 2019'. Under this date, there are two events: 'Open Sail for Everyone' at 6:00 pm and 'Open Sail for Everyone & Groupon' at 1:30 pm. Each event has a 'Sign Up Now' button and a note '(0 Reserved, 6 Open)'. The next date shown is 'Wed February 13, 2019', with an 'Open Sail for Everyone & Groupon' event at 1:30 pm. An orange arrow points to this event. The interface also lists columns for 'Start time', 'Sailing Events (CLICK EVENT BELOW FOR MORE INFO.)', 'Captain/Skipper', 'Boat', and 'Duration'.

Start time	Sailing Events (CLICK EVENT BELOW FOR MORE INFO.)	Captain/Skipper	Boat	Duration
Tue February 12, 2019				
6:00 pm	Open Sail for Everyone Cat: Open Sail (0 Reserved, 6 Open)	Jim Miranda	Latitude Adjstmnt, Monroe Hbr	3 hours
1:30 pm	Open Sail for Everyone & Groupon Monohull: Open Sail (0 Reserved, 6 Open)	Jim Miranda		2 hours
Wed February 13, 2019				
1:30 pm	Open Sail for Everyone & Groupon Monohull: Open Sail (0 Reserved, 6 Open)	Jim Miranda		2 hours

- Schedule yourself, choose "Myself" and Click on "Reserve".
- Paying for a guest, choose the "Someone Else" option. NOTE: Don't choose blue button to schedule a guest.
- If you bought sailing for someone and would like them to do their own scheduling, please email us their name.

Make a Reservation



The screenshot shows the 'Make a Reservation' form. At the top, it asks 'Paying for a Guest or sharing a lesson?' with two radio buttons: 'Myself' (selected) and 'Someone Else'. A blue arrow points to the 'Myself' option. Below this, there is a section titled 'Lessons (OPEN TO ALL)' with details for a lesson: Captain/Skipper 'Michael Pancoast', Time '1:30 pm - 4:30 pm', Date 'Saturday 9/23/2017', and Available pricing option 'Unlimited Lite (2x/week May through October) Expiration Date 9/8/2018'. At the bottom, there are two buttons: 'Reserve' and 'Reserve - Joe Sailor'. A blue arrow points to the 'Reserve' button, and a red circle highlights the 'Reserve - Joe Sailor' button.

Paying for a Guest or sharing a lesson? ☒ Myself ☐ Someone Else

Choose the "Someone Else" option (to the right). Sharing an UNLIMITED MEMBERSHIP? Email contact info to office. Once accounts are connected, you can then click "Reserve- Guest Name" to schedule them.

Lessons (OPEN TO ALL)

Captain/Skipper	Michael Pancoast
Time	1:30 pm - 4:30 pm
Date	Saturday 9/23/2017
Available pricing option	Unlimited Lite (2x/week May through October) Expiration Date 9/8/2018

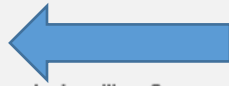
Reserve

Reserve - Joe Sailor

Enter guest's name under "Someone Else" (must be an exact match to the name inputted originally!) and click "Reserve". Don't know who is sailing? Enter TBA

Make a Reservation

Paying for a Guest? ☐ Myself

Choose the "Someone Else" option rather than ☒ Someone Else  

☒ Put TBA if you don't know who is sailing. Once you have a name, Login and add them to "Bringing a Guest?"

Reservation Button below.

Lessons (Open)

Captain/Skipper	To Be Announced
Time	1:30 pm - 4:30 pm
Date	Sunday 5/21/2017
Available pricing option	Unlimited Ultra-Lite (1x / week) Expiration Date 4/20/2018

Reserve

Check Your Schedule: (For you and your guests)

- Go to "MY INFO" tab and click "MY SCHEDULE" tab to see your schedule or click [HERE](#).
- Have your schedule Emailed to you! (see below).
- Put your mouse over the 2-person icon  to see your guest's schedule.

 **CHARTERS**

INFO PURCHASE LESSONS/CLUB SAIL MONO-HULL PRIVATE CAT PRIVATE CAT SEMI-PRIV SPECIAL EVEN

Profile **My Schedule** Visit History Purchase History Account



My Schedule

You've booked this service for Joe Sailor: Lessons (Open) on 5/21/2017 at 1:30 pm [Book another class](#)

[Email my schedule](#)

Day	Time	Share	Class	Captain/Skipper	Boat	Web	Reschedule	Cancel
5/14/2017 - 5/20/2017 at 3rd Coast Cruising								
Sat 5/20/2017	10:00 am		Lessons (Open) 	Jim Miranda	Phoenix_	Yes	Cancel	Cancel
Sat 5/20/2017	10:00 am		Lessons (Open)	Jim Miranda	Phoenix_	Yes	Cancel	Cancel
5/21/2017 - 5/27/2017 at 3rd Coast Cruising								
Sun 5/21/2017	1:30 pm		Lessons (Open) 	To Be Announced		Yes	Cancel	Cancel



Reserved for Joe Sailor

Cancellation Policy

3rd Coast Cruising

You can check almost anything on your account, feel free to click on any Tab in your account to see your sailing log, purchase history and more. You can even purchase Sailing Lessons, Private Cruises or Special Events by clicking on the Purchase Tab.

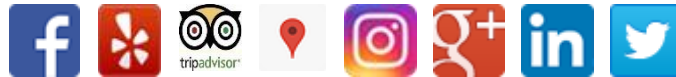
Once you get comfortable with this system it is very easy. After you complete your registration and enter in your guests' names, I would recommend using the [MindBody Connect APP](#) for your smartphone.

Interested in all the sailing opportunities we offer? Check out our [3rd Coast Weekly Club Memberships](#) and get access to our full schedule.

Cheers!
Captain Jim
708-482-4300

[3RD COAST CHARTERS](#)

Catamaran Private & Semiprivate
844-724-5987 | [Email](#) | [Website](#)



[3RD COAST CRUISING](#)

Monohull - Club Sails & Lessons
708-482-4300 | [Email](#) | [Website](#)

