



MATT HALPERN MEMORIAL SCHOLARSHIP

2018 Information Sheet



The Society for Human Resource Management – Long Island Chapter (SHRM-LI) has established the Matt Halpern Memorial Scholarship to help a student in their pursuit of obtaining an undergraduate or graduate degree in Human Resources or related field. The origin of the Scholarship is named for Matthew B. Halpern, Esq., a partner with Jackson Lewis P.C. who passed away in 2008 and whose tireless efforts and constant source of education benefitted the human resource industry for many years. The Scholarship is awarded without regard to race, color, creed, religion, sex, sexual orientation, disability, or national origin.

1. **Scholarship Name:** Matt Halpern Memorial Scholarship.
2. **Purpose:** The Scholarship is designed to attract and retain academically qualified students to the field and to recognize and encourage excellence in students preparing to enter the Human Resource Management (HRM) profession.
3. **Principal Donation:** The Scholarship is valued at a base amount of \$2,000. It will be given to one (1) Undergraduate or Graduate student pursuing a career in the Human Resource field. The Scholarship is funded through SHRM-LI and Jackson Lewis P.C. It will be awarded during the SHRM-LI Annual Conference on May 4, 2018.
4. **Student Qualifications:** The Matt Halpern Memorial Scholarship will be awarded to a candidate who fulfills the requirements listed below. Preference will be given to an individual who is a SHRM national Student Member and who is active in a local SHRM-LI Student Chapter.

The qualifications and guidelines of this scholarship are similar with the requirements of the SHRM National Scholarship Program. All scholarship candidates must:

- A. be a fully matriculated undergraduate or graduate student;
- B. be majoring in Human Resources or a related field;
- C. have a minimum of a 3.0 out of 4.0 cumulative grade point average; and
- D. show promise in the field of Human Resource Management and possess leadership skills.

Students attending school on a full scholarship are not eligible for this award.

5. **Application Guidelines:** Scholarship entries will be reviewed and judged by the SHRM-LI Scholarship Selection Committee based on the following six areas of achievement. The Committee will be looking primarily at the applicant's passion for the HR field and commitment to a career in Human Resources. The Selection Committee will consider total achievements of each candidate. The Committee recognizes that strength in one area could outweigh a deficiency in another.

Each entry will consist of a cover sheet, a letter of recommendation, an official student transcript, a resume, and other supporting data as outlined below:

- A. Scholastic Average and Standing – An Official or Advisor Transcript must be submitted.
- B. Participation in a local SHRM-LI Student Chapter and/or the human resource department affairs and programs – A letter from the SHRM-LI Student Chapter Advisor or HR department head attesting to the nominee's participation is required. The letter should be written in the form of a recommendation of the student for this award.

- C. Participation in school affairs and programs – A letter from a school official, such as the Dean of Students, verifying nominee's participation and recommending him/her for this award.
- D. Participation in outside community or civic programs – The student's resume showing related involvement is acceptable. The resume should include basic information such as HR background, education, jobs, clubs, civic groups and programs, etc.
- E. Outstanding personal achievement, awards, and honors – This area will be screened and attested to by the sponsoring SHRM-LI Student Chapter. A SHRM-LI Student Chapter representative should write the final letter of recommendation for the candidate. If no SHRM-LI Student Chapter exists, the nominee should note this in their application and the Academic Advisor should screen and attest to this area of achievement.
- F. Special work or contribution to the Human Resource field – A letter from the student explaining why he/she is pursuing a degree in Human Resources or related field and why he/she is deserving of the Scholarship. The letter should include information on how he/she has grown as a leader; information on how he/she has made a difference in the local SHRM-LI Student Chapter, the university, and/or the community; and information or evidence of his/her special work or contribution to the HR field. Experiences derived from a student's paid employment versus non-paid employment or other HR related activities will be considered equally.

6. **Selection Process:**

- A. A SHRM-LI Student Chapter Liaison will notify students at area colleges/universities about the scholarship and application deadline. Information will be sent to the SHRM-LI Student Chapters and the Chapter advisors as well as to the related college/university Department Chairperson.
- B. The 2018 Scholarship deadline is April 15, 2018. Nominated candidates must provide all necessary information by then and mail their entries to:

Linda B. Selden-Paduanò
Executive Director
SHRM-Long Island Chapter, Inc.
449 Pulaski Road
Greenlawn, NY 11740
- C. The SHRM-LI Scholarship Selection Committee will select the recipient and a SHRM-LI Student Chapter Liaison will notify the recipient.
- D. Notification of the recipient will be forwarded to the applicable College/University.
- E. Scholarship will be presented during the SHRM-LI Annual Conference on May 4, 2018.
- F. The Scholarship check will be made payable to the Bursar's Office to guarantee that the contributed money will be used for tuition assistance.

Application Cover Sheet for the Matt Halpern Memorial Scholarship

Please use this form to provide a summary of all the materials included in your Scholarship entry. Check off requested documents and note any additional materials in "other" space provided.

Applicant's Name: _____ College: _____

1. Scholastic Average and Standing

Official or Advisor Transcript enclosed _____

2. Participation in SHRM-LI Student Chapter and/or HR Department affairs and programs

Letter from SHRM-LI Student Chapter Advisor/Department Chairperson enclosed _____

3. Participation in school affairs and programs

Letter from school official enclosed _____

4. Participation in outside community or civic programs

A) Resume enclosed _____

B) _____

C) _____

5. Outstanding personal achievement, awards, and honors

Sponsoring SHRM-LI Student Chapter letter of recommendation enclosed _____

No sponsoring Student Chapter - Academic Advisor letter of recommendation enclosed _____

6. Special work or contribution to the human resource field

Letter from the nominee enclosed _____

Additional comments for the SHRM-LI Scholarship Selection Committee:
