



Audio Visual Needs

Meeting the following requirements will help to insure a great presentation.

- Wireless lavalier microphone
- LCD or Video projector
- Screen set to side of stage

Room Setup Suggestions

The following suggestions are important not just for the effectiveness of my presentation, but also for the overall success of the event:

- The distance from the first row of seats/tables to the stage should be more than 10 feet.
- The ideal stage/riser height for audiences of up to 200 people is 6"-12"; audiences of more than 200 people, 12"-24" in height is appropriate.
- **Lecterns should be removed, or pushed to the side of the stage**



I'm a high-energy, high-content speaker who loves to connect with my audience. This means I don't like to stay on a riser. I move around stage, and usually move out into the audience. Please take this into consideration when planning your event.

If you have any questions, please call me at **917.361.3860**

Thanks!

A handwritten signature of Robyn Hatcher in black ink, enclosed in a circular scribble.