



Brought to you by:

SOUTH CARIBOO CHAMBER OF COMMERCE

At the South Cariboo Recreation Centre

Dear Business Owner and Non-Profit Organizations,

The South Cariboo Chamber of Commerce will be hosting a South Cariboo Summer Festival August 11th & 12th, 2017 at the South Cariboo Rec Centre. This trade show portion of the event is dedicated to showcasing local businesses and organizations in the area and providing an entertaining and fun atmosphere for the community.

This exciting event will cater to all ages and have something for everyone. Events that are on the table and in the process of being planned are everything from live entertainment, skydiving, food competitions, exhibits, animal and food demonstrations and even lawn mower races! Plus a kids area with Uncle Chris the Clown, Home Run Derby, Mascot Games, and a card tournament, beer gardens and multiple competitions are just to name a few of the events.

The event is a show case of the South Cariboo and what we have to offer and providing everyone with a fun filled weekend. We hope that you will consider showcasing your business or organization at the trade show portion of the event. We anticipate a high attendance with all there is to see and do.

Thank you in advance for becoming a part of the Festival and connecting with the community. If you have any questions please call 250-395-6124 or email manager@southcariboochamber.org.

Sincerely,
Shelly Morton
Executive Director
South Cariboo Chamber of Commerce



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SHOW CONDITIONS

Show Hours

Friday August 11th, 2017 4:00pm - 9:00pm

Saturday August 12th, 2017 9:00am - 7:00PM

Headline Entertainment 7:00pm -10:00pm

Cancellation/Refund Policy

Exhibitors are liable for the full amount of the contracted space. Deposits (50%) are non-refundable and due June 1st, 2017 by 3:00pm. Please note I will be out of the office May 28th -31st but forms and payment can be dropped in the mail slot in my door and I will have a designated person pick up daily. If proper cancellation notice is given in writing within 30 days (July 11th, 2017) of the Festival, the exhibitor will be refunded all monies paid above the 50% deposit. The deposit is non-refundable. It is an option, if you prefer to pay the full payment by June 1st, 2017.

Insurance and Liability

All property exhibited is at the sole risk of the exhibitor. South Cariboo Chamber of Commerce, Canlan Ice Sports Corp, Cariboo Regional District and the District of 100 Mile House will not assume any responsibility for the safety of exhibits against theft, robbery, fire, accidents, or other mishaps.

Payment of Account

Accounts must be paid in full 30 days (July 11th, 2017) in advance. Management reserves the right to refuse entry to any exhibitor whose account has not been paid in full.

Setup/Take Down

All exhibitors will be allowed to begin setting up on Thursday August 10th, 2017 between 2:00pm and 8:00pm and Friday August 11th from 10:00am - 2:00pm. All setups MUST be completed by 2:00pm on Friday August 11th.

ALL BOOTHS MUST STAY COMPLETELY SET UP UNTIL 7:00PM SATURDAY EVENING AUGUST 12th, 2017. THIS IS A STRICT RULE. Exceptions will only be made to exhibits that have live animals in the outside venues.

Take Down must be completed by 10:00pm Saturday evening August 12th, 2017
Absolutely no pets are allowed into the building except Service Animals.

Alteration of Exhibits

In an effort to best serve the interests of the show, management reserves the right, without prior notification, to alter exhibits, aisles, common areas, booth location or those exhibits which hamper visibility to other displays.



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Rental of booth space regulations

Subletting Booth Space

No exhibitor shall sublet any portion of the booth space to another supplier without the expressed written consent of Management of the South Cariboo Chamber of Commerce.

Products Exhibited

Products are limited to those products identified and approved on the registration form.

Staffing of Booths

Exhibitors must staff their booths at all times during the show. A limit of two(2) booth staff badges will be issued per booth and can be used to enjoy the event. Additional fees will be added if more badges are needed. Two badges will be given entry to the Festival at no charge. Please contact the Chamber office if you have questions regarding purchase of volunteer passes (badges).

Show Cancellations

Management reserves the right at all times to cancel or change the dates of the show in cases of circumstances beyond the control of Management without the exhibitors having any rights to compensation for any losses, costs, expenses, or damages which arise out of or are in any way connected with such change or cancellation. Only monies paid will be returned in the event of a show cancellation.



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Booth Size	Cost	GST	Total
10x10	\$165.00	\$8.25	\$173.25
10x20	\$250.00	\$12.50	\$262.50
Non-Profit Org.	\$75.00	\$3.75	\$78.75
Table Rental	\$20.00	\$1.00	\$21.00
Additional Booth Badges (more than 2)	\$5.00 ea		

A 50% deposit on all rentals is required by June 1th, 2017

(Unless other arrangements have been made at the discretion of management)

Are you interested in hosting a demo at the festival? Yes No (Circle one)

Items/services/products exhibited: _____

Exhibitor Information:

Company Name _____

Contact Name _____

Mailing Address _____

City _____, BC Postal Code _____

Phone Number _____ Email _____

Website _____ Facebook _____

We hereby apply for exhibit space in the 2017 South Cariboo Summer Festival and we agree to all the conditions as outlined under "Show Conditions". (see attached)

Authorized Signature _____ Date _____

Amount of deposit paid: due June 1, 2017 \$ _____

Method of payments: cheque, cash,
MasterCard or Visa.
South Cariboo Chamber of Commerce
Box 2312
100 Mile House, BC
V0K 2F0

Booth	\$
Table	\$
Extra Booth Badges \$5 ea	\$
Subtotal	\$
GST	\$
Less Deposit	\$
Total Due July 11,2017	\$