ROBINS BASEBALL
DIAMOND RESERVATION
FORM

[ ] Diamond #1   [ ] Diamond #2   [ ] Diamond #3
    U12-U14   LL Baseball & Softball   LL Baseball & Softball

[   ] Baseball [   ] Softball

Date: _____

Coach Name: _____   Robins Resident [   ] yes [   ] no

Address: _____

Phone: _____   Email: _____

Organization: _____   Age Group: _____

Designated Robins Team [   ] yes   [   ] no

PST (Positive Sports Training) Affiliated? [   ] yes [   ] no

#of participating Robins residents: Coaches _____ Players _____

Diamond rental fee is $175.00 per team from April 1st – July 15th [   ]

Diamond rental fee is $150.00 per team from July 16th – October 25th [   ]

Team member list attached?   [   ]   Copy of insurance certificate?   [   ]

Reservations forms taken Jan 1st - Jan15th, Robins City Hall.

Diamond Lottery will be held the 1st Tuesday of February

Diamond Availability   Spring   Fall
Monday – Friday   Monday – Friday
5:00pm - 6:30 pm   5:30 -7:30 pm
6:30 pm – 8:00pm
Saturday and/or Sunday on a per request basis

_____

Office Use only:
   Diamond # _____ Day:_____ Time:_____ Key:_____

CITY OF ROBINS
BASEBALL DIAMOND RESERVATION POLICY

It is the goal of the Robins Parks Department to provide as many Robins' residents the opportunity to use the park areas as possible.

Robins will allow up to 3 Baseball/Softball teams for "Robins" sanctioning. Teams interested in becoming a "Robins" team will need to contact City Hall and meet with the Robins RBI executive committee before being approved by the City Council. "Robins" sanctioned teams will have pre-reserved practice and game allotment times in the scheduling of the Robins diamonds.

All other teams will have opportunity to schedule practice times during a lottery meeting. If time slots are open, a second session may be scheduled. Notification will be provided within 2 weeks after the Lottery as noted below. This policy may be changed or revised to reflect changes in facilities as the park areas grow and develop.

The City of Robins reserves the right to utilize any or all of the parks for any city sponsored event, voiding any scheduled or unscheduled use.

Reservations are only accepted by use of the reservation request form. Every attempt will be made to allow for maximum use of the facilities to as many residents as possible.

Diamond Reservations:
- January 1st – January 15th, reservations will be taken at City Hall or by email at Permits@cityofrobins.org.
- City Hall staff will verify team member residency requirements (list required). A minimum of one team
   member and preferably one coach shall be a Robin's resident.
- Prior to a lottery, City-sanctioned Robins' teams will have priority over other teams for reserving diamonds
   for up to two same-day consecutive time slots per week for scheduling home games and for one other
   practice time slot per week. Sanctioned "Robins" teams will be notified the Monday after Jan 15th of
   acceptance and game/practice schedule.
- A lottery with all other teams requesting practice times will be held the first Tuesday of February. A team
   representative must be present to choose available practice time slot(s).
- The request will cover a period from April 1st – July 15th for spring. Fall schedule TBD if registered for usage.
- Schedules will be emailed to head coaches after the lottery.

Spring Diamond availability is:
- Monday – Friday   - 5:00 p.m. – 6:30 p.m.
                                    - 6:30 p.m. – 8:00 p.m.
                                    - Saturday and/or Sunday on a per request basis 9:00-11:00 a.m.

Fall Diamond availability is:
Monday – Friday - 5:30 p.m. – 7:30 p.m.

Diamond Usage Fee: $175.00 per team (15 weeks) $150.00 per team (14 weeks)

Field #1 ~ U12-U14 Baseball
Field #2 ~ 12 & Under Baseball/Softball
Field #3 ~ 12 & Under Baseball/Softball

Insurance ~ Robins does NOT provide individual accident liability insurance
Proof of insurance is required