



Prekindergarten/Head Start Student Enrollment

MONTGOMERY COUNTY PUBLIC SCHOOLS offers free prekindergarten and Head Start programs in schools throughout the county for income-eligible families. These programs give children the skills and knowledge they need to be ready for kindergarten.

- **Rocking Horse Road Center (Registration Site)**

4910 Macon Road
Rockville, Maryland 20852

Monday–Friday 9:00 a.m.–4:00 p.m.

Walk-ins welcome

Appointments available if preferred

Do you have a 4-year-old child?
IF YES,
then your family may qualify for
free prekindergarten or Head Start
programs in MCPS.

CALL 301-230-0676 to begin the enrollment process

Step 1	Step 2	Step 3	Step 4
Admissions • Find out if you meet the income guidelines Call 301-230-0676 When you apply, staff will: • Verify student and parent identity • Verify county residence • Verify family income	Immunization Requirements • Receive health packet • Student will need to complete a physical exam and the necessary vaccinations prior to entering school.	Home Visit or Teacher Meeting • Hand in health packet • Teacher will provide information about class times and bus transportation.	Attend School • Bus transportation will be provided • Student will attend daily classes Monday through Friday.

Enrollment Information and Most Commonly Used Documents

Age of the Student To be eligible for school: Students must turn 4 by September 1.	Identity of Person Enrolling Student and Relationship to Student - Identification AND - Proof of relationship to student - Other cases, work with the staff to determine appropriate form and required documentation	Residency in Montgomery County Homeowner - Provide copy of current property tax bill Renter - Provide copy of current lease Shared housing - Provide documentation from homeowner or renter Homeless - Work with homeless liaison	Proof of Family Income Family must provide proof of current income for all adults
Examples	Examples	Examples	Examples
- Birth certificate - Passport/visa - Hospital certificate - Physician's certificate - Church certificate - Parent's notarized affidavit (sworn notarized statement attesting to the accuracy of the date of birth) - Other legal or notarized identification	- Photo ID driver's license - Passport, permanent resident alien card, naturalization papers - Court order - Separation or divorce decree - Parent's notarized affidavit (sworn notarized statement attesting to the relationship)	- Medical bill - Car registration - Car insurance policy/bill - Current utility bill - Current phone bill - Voter registration card - USCIS application - Government or official correspondence at residential address	- Last 3 pay stubs - Current income tax form - Employment letter - Unemployment benefits - Notarized letter of financial support - Temporary Cash Assistance (TCA)