

# PRACTICE MANAGEMENT: TIP OF THE MONTH



Proactive scheduling strategies can reduce disruptions and long patient wait times.

No-shows, cancellations and last-minute emergencies don't have to disrupt the office flow. Following some simple, but well thought-out scheduling strategies can maximize the number of visits in a day, prevent a chaotic work environment and improve patient satisfaction. For more details, see "[Smart Scheduling Strategies](#)," free to members at [www.cmanet.org/tips](http://www.cmanet.org/tips).

## EDUCATION

Through its robust webinar series, CMA gives you the opportunity to watch live presentations on important topics from the comfort of your home or office. Webinars are free to members and their staff and provide timely information to help you run a successful medical practice.

**Check out the current webinar schedule at [www.cmanet.org/webinars](http://www.cmanet.org/webinars).**

## TROUBLE GETTING PAID? WE CAN HELP!

CMA's Center for Economic Services (CES) is staffed by a team of practice management experts with a combined experience of over 125 years in medical practice operations. Our goal is to empower physician practices by providing resources and guidance to improve the success of your practice.

**Access to our reimbursement experts is a FREE, members-only benefit.**  
**Call (800) 786-4262 or email [economicsservices@cmanet.org](mailto:economicsservices@cmanet.org).**

### Meet Your Advocate: Jill Scott

Jill Scott joined CMA in 2015 and is a member of CMA's live-person call center team. The friendly call center representatives are available during business hours to help member physicians find the information they need. You can reach Jill and the rest of the team at (800) 786-4262 or [memberservice@cmanet.org](mailto:memberservice@cmanet.org).



**“** You never have to wait when you call the CMA Member Service Center. There will always be a live voice on the other end and we strive to have all questions answered within 24 hours.”

**Jill Scott, Member Service Representative**