



**For office use only:**

**St. Rita School**

**Family Tuition Agreement**

**2018-2019 School Year**

**SRS** \_\_\_\_\_

**Other Parish** \_\_\_\_\_

**Non/Unaffiliated** \_\_\_\_\_

**Family Name:** \_\_\_\_\_ **New Enrollment:** \_\_\_\_\_ **Reenrollment:** \_\_\_\_\_

**Family Address:** \_\_\_\_\_

**Family Email Address:** \_\_\_\_\_

St. Rita School requests parents who wish to enroll their child/children for the school year 2018 – 2019 to complete, sign and return this Agreement, along with a \$150.00 per child tuition deposit, to the school office. For enrolled families the \$150.00 per child tuition deposit will be deducted from the total tuition. **Tuition deposits are non-refundable, regardless of date of withdrawal from the school. In addition, it is understood that if a student withdraws from St. Rita School after fifteen calendar days in the trimester, tuition will be due and payable for that trimester. Once tuition is paid it is nonrefundable for any reason.** Books and supplies are ordered before the school year begins therefore your child/children has/have been included in this purchase. Tuition assistance will be available and information regarding the application process will be forthcoming.

Student's Name: _____	Grade: _____ 2018 – 2019
Student's Name: _____	Grade: _____ 2018 – 2019
Student's Name: _____	Grade: _____ 2018 – 2019
Student's Name: _____	Grade: _____ 2018 – 2019

### **Pre Kindergarten**

\_\_\_\_\_ 3 Year Old Session - Monday-Friday Full Day (8:30 AM-2:45 PM) - Tuition is \$5,675  
 \_\_\_\_\_ 3 Year Old Session - Monday-Friday Half Day (8:30 AM-11:30 AM) - Tuition is \$5,095  
 \_\_\_\_\_ 3 Year Old Session - Monday, Wednesday, Friday Full Day (8:30 AM-2:45 PM) - Tuition is \$4,990  
 \_\_\_\_\_ 3 Year Old Session - Monday, Wednesday, Friday Half Day (8:30 AM-11:30 AM) - Tuition is \$3,365

\_\_\_\_\_ 4 Year Old Session - Monday-Friday Full Day (8:30 AM-2:45 PM) - Tuition is \$5,360  
 \_\_\_\_\_ 4 Year Old Session - Monday-Friday Half Day (8:30 AM-11:30 AM) - Tuition is \$4,520

### **Kindergarten – Grade 8**

	<b>Catholic, verified</b>	<b>Non-Catholic or Unaffiliated</b>
<b>1 student</b>	<b>\$4,850</b>	<b>\$5,620</b>
<b>2 students</b>	<b>\$9,690</b>	<b>\$11,115</b>
<b>3 students</b>	<b>\$12,710</b>	<b>\$14,860</b>
<b>4 students</b>	<b>\$14,185</b>	<b>\$16,855</b>

**Are you a Parishioner of Divine Mercy Parish?**

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No** (If yes, fill out section 1 and sign.)

**Are you a Parishioner of a Catholic Parish (within the Archdiocese of Hartford) other than Divine Mercy Parish?**

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No** (If yes, fill out section 2 and sign.)

**SECTION 1 (For Parishioners of Divine Mercy Parish):**

As a parish that is blessed to have a parish school, Divine Mercy Parish supports the difference between the actual cost per student and tuition charged per student. With rising costs to operate the school, we need your help to support those escalating costs. The suggested contribution from school families that are parishioners of Divine Mercy Parish is \$10.00 per week through either the envelope or EFT system. For your convenience, an EFT form is attached. If you already have EFT, you do not need to complete the form again, unless you are making changes. Checks placed in the offertory basket that are not in a Divine Mercy Parish envelope may not be applied to your account. If you are not currently receiving envelopes and would like to receive them in lieu of EFT, please call the Parish Office. Your Divine Mercy Parish contribution is based upon the calendar year and is **not pro-rated for new parishioners** as Divine Mercy Parish subsidizes each student the same amount, regardless of when their family became parishioners. In summary, in order to receive the parishioner rate of tuition for the 2018-2019 academic year, your suggested donation to Divine Mercy Parish must be made between January 1, 2018 and December 31, 2019. Finally, if you have not met your suggested donation by December 31, 2018, you will automatically be billed as a non-parishioner on SMART tuition.

In 2017 did you contribute financially, with an identifiable gift, to the support of Divine Mercy Parish? Yes\_\_\_\_\_ No \_\_\_\_\_

Please list below how you currently, or would like to share time and talent with our parish.

\_\_\_\_\_  
Parent Signature: \_\_\_\_\_ Date \_\_\_\_\_

**SECTION 2 (For Parishioners of a Catholic Parish (within the Archdiocese of Hartford) other than Divine Mercy Parish):**

\*\*\*Catholic parishes subsidize St. Rita School in the amount of \$250.00 per student (K – grade 8), as noted in the Handbook of Policies and Procedures for Catholic Schools, Policy 2.404, when the Pastor of the parish verifies that the family is registered in the parish, are active participants in the parish, and financially support the parish through the envelope or EFT system meaning you use your envelopes on a weekly basis or participate in monthly Electronic Funds Transfer and must be an active parishioner for a minimum of a year. If a family belongs to a parish that has a Catholic school that offers the grade level that your student is in you are not eligible for the subsidy for that student. Students who cannot provide verification from their parish are responsible for the tuition fee for Unaffiliated Students. This subsidy is paid directly to school and is not subtracted from your total tuition obligation.

Parish Name: \_\_\_\_\_ Date Registered: \_\_\_\_\_

**To be completed by the Pastor of your home parish:**

Dear Pastor:

The family listed on this form has indicated that they are registered and active members of your parish. The policy of the Archdiocese of Hartford states that Catholic parishes within the Archdiocese that do not have their own school will agree to pay to the attending school an assessment of \$250.00 for each student whose parent/guardian is registered, actively participating in and financially supporting the home parish. By signing this form you are agreeing to abide by this policy. All billing will be done in November of the academic year.

Will your Parish support \$250 per child for the assessment to St. Rita School? Yes\_\_\_\_\_ No \_\_\_\_\_

This family is in good standing with our parish but because we have a school, we will not be supporting the family at St. Rita School Yes\_\_\_\_\_ No\_\_\_\_\_

Pastor Signature: \_\_\_\_\_

### **Advancement Activities**

Tuition for the 2018-2019 school year only covers a portion of the cost of educating the students. The balance of the cost is covered through various Advancement activities and a subsidy from Saint Rita Parish. All families (including our full time Pre-K students) agree to contribute to the fundraising activities of the St. Rita Home and School Association in the minimum amount of \$150 per child (\$50 for the third child and no additional charge for any additional child above 3). In order to qualify, this minimum fundraising must be completed during one of 3-4 HSA specified events throughout the year. If you have not met this minimum fundraising obligation during one of the 3-4 HSA specified events throughout the year, the balance will be added to your SMART tuition account.

### **Tuition Gap**

The actual cost to educate one child at St. Rita School is \$6,790.51. The current cost charged to educate one child at St. Rita School is reflected in the tuition costs. In essence, every child at St. Rita School receives a grant of at least \$1,944.51/\$1,172.51 per child based upon Catholic/non-Catholic or Unaffiliated rates per child. (For three or more students the increase per child increases).

I can help to reduce the tuition gap by a contribution of \$\_\_\_\_\_ and would like this amount added to my SMART tuition account.

**Payment Plan Information- all families must register/select payment plan via the SMART Tuition System (procedures are attached). Due dates are either the 1st or the 15th of the month.**

\_\_\_\_\_ Payment Option 1: Ten equal payments beginning in July 2018 through April 2019, please add a \$55 SMART administrative fee to this option

\_\_\_\_\_ Payment Option 2: Six equal payments beginning in July 2018 through December 2018, please add a \$55 SMART administrative fee to this option

\_\_\_\_\_ Payment Option 3: Two equal payments, one in September 2018 and one in December 2018, please add a \$55 SMART administrative fee to this option

\_\_\_\_\_ Payment Option 4: One payment in full in September 2018, please add a \$20 SMART administrative fee to this option

*Please note: you will be responsible for any bank fees in the amount of \$40.00 due to returned checks and SMART tuition fees for late payments in the amount of \$50.00, regardless of dollar amount owed.*

## **GUIDELINES FOR ALL FAMILIES**

### **I understand and agree to the following:**

I have read the above Tuition Agreement for the 2018 – 2019 School Year at St. Rita School and agree to the tuition payment plan chosen above and the terms outlined in this Family Tuition Agreement.

If I do not meet my tuition obligations, as well as outstanding fees payable, St. Rita School may follow the policy of the Archdiocese of Hartford and refuse to issue a report card for my child/children and/or refuse to allow my child/children to attend school in any school quarter, following a school quarter in which I have not made a scheduled tuition payment.

St. Rita School may refuse to enroll my child/children for future school years unless I have paid my tuition/fund raising obligations in full for the current school year.

I agree to pay St. Rita School all costs of collection, including reasonable attorney's fees incurred in the collection of any payments due under this agreement.

Nothing in this agreement in any way limits the rights of St. Rita School to suspend or dismiss my child for just cause. I agree that I give all St. Rita School rules and regulations my endorsement and cooperation.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Return this signed copy to office by April 3rd, 2018.***