



# OREGON NATIVE AMERICAN CHAMBER

"Dedicated to working with all members of the community to advance the educational and economic opportunities for Native Americans in Oregon and Southwest Washington."

## BOARD OF DIRECTORS POSITION DESCRIPTION

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The Oregon Native American Chamber (ONAC) Board of Directors will support the work of the organization and provide mission-based leadership and strategic governance. While the ONAC staff leads the day-to-day operations, the Board-staff relationship is a partnership, and the appropriate involvement of the Board is both critical and expected.

Specific Board Member responsibilities include:

### Leadership, governance and oversight

- Serving as a trusted advisor to the ONAC staff as we develop and implement ONAC's Strategic Plan
- Working collaboratively with ONAC staff to create and implement metrics for evaluating its impact, and measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
- Approving ONAC's annual budget, financial reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the ONAC staff
- Assisting the ONAC staff and board chair in identifying and recruiting other Board Members
- Serving on committees or task forces and taking on special assignments
- Representing ONAC to stakeholders; acting as an ambassador for the organization
- Ensuring ONAC's commitment to a diverse board and staff that reflects the communities ONAC serves

### FUNDRAISING

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ONAC Board Members will consider ONAC a philanthropic priority and make annual gifts that reflect that priority. So that ONAC can credibly solicit contributions from foundations, organizations, and individuals, ONAC has adopted a "give or get" strategy expects to have 100 percent of Board Members make an annual contribution that is commensurate with their capacity and help cultivate and secure financial and/or in-kind contributions aggregate to \$1,000.

### BOARD TERMS/PARTICIPATION

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ONAC's Board Members will serve staggered two-year terms to ensure consistency of leadership, governance, and institutional knowledge. Board members are eligible for re-election by membership for additional term(s). Board meetings will be monthly on the third Friday of each month 9:00-11:00AM and committee meetings will be held independently



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of the full board meetings and at the discretion of the committee and staff. As outlined in ONAC's bylaws, every Board Member must be a current ONAC member.

## QUALIFICATIONS

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This is an extraordinary opportunity for an individual, Native or non-native, who has a track record of board leadership and is passionate about advancing ONAC's mission - dedicated to working with all members of the community to advance the educational and economic opportunities for Native Americans in Oregon and Southwest Washington.

Elected Board Members will be responsible for promoting and supporting:

- The education, training and cultural understanding of Native Americans, ONAC members and ONAC partners through access to economic development programs, services and resources.
- The development, growth and advancement of Native American businesses, professionals and students in Oregon and Southwest Washington.
- Networking to increase business opportunities among Native American businesses, professionals, ONAC members and ONAC partners, thereby strengthening and growing economic opportunity for all communities in Oregon and Southwest Washington.

Elected Board Members will have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing Board Members and/or Community Advisors.

## IDEAL CANDIDATES WILL HAVE THE FOLLOWING QUALIFICATIONS:

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- Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- A commitment to and understanding of ONAC's beneficiaries – Native American communities of Oregon and SW Washington – preferably based on experience
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals, communities, and partners
- Personal qualities of integrity, credibility, and a passion for working with all members of the community to advance the educational and economic opportunities for Native Americans in Oregon and Southwest Washington.
- Service on ONAC's Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties.